

## Chapter-3

### ELIGIBILITY FOR ALL DIPLOMA COURSES

#### A. DIPLOMA ENGG.

##### [Three Years Duration - Semester Based Course]

▶ **Eligibility**

Passed 10th Std/ SSC Examination.

▶ **Basis of Admissions**

Admission in Diploma Engg. Course shall be made on the basis of merit of Secondary School Examination (Matriculation) or equivalent qualifying examination.

- **Inter-se-Merit/ Rank of Qualifying Examination:** Each eligible candidate who has submitted and got his/ her Online Application Form Verified & Confirmed online by the selected Designated Center upto the last date of Verification & Confirmation of Online Application Form for admission to Diploma Engg. will be assigned Inter-se-Merit/ Rank based on the following criteria:
  - I. Percentage of Aggregate Marks obtained at Secondary School Examination - SSC (Matriculation) or equivalent qualifying examination shall be the basis for the purpose of determining the Inter-se-Merit.
  - II. Rounding off of the marks secured by the candidate will be done upto four decimal places in individual subject and grand total while converting marks of the individual subject out of 100 and calculating percentage of Aggregate Marks.
  - III. For calculating the percentage of subject wise and Aggregate Marks, the marks of individual subject and Grand Total given by the respective School Board will be considered. In case, subject wise and Aggregate Marks are not mentioned by the concerned Board then GPA and CGPA awarded by the Board will be considered for calculating the percentage of subject wise and Aggregate Marks according to the Conversion Factor mentioned in Mark Sheet. If, the Conversion Factor is not mentioned in Mark Sheet, the candidate shall submit proof of subject wise and Aggregate Marks issued by the concerned Board upto the last date prescribed for the Verification/ Confirmation of Online Filled Application Form.
  - IV. In case, where the aggregate marks or the CGPA is not mentioned by the concerned Board in the DMC of Qualifying Examination (Matriculation), then total marks of all the subjects should be considered for calculating percentage of aggregate marks of Qualifying Examination.
  - V. In case, Mark Sheet issued by any School Education Board is in a Language other than English and Hindi, candidate shall submit copy of transcript of Mark Sheet issued by the concerned Board in English or Hindi.
- **Tie-Breaking Criteria:** In case of a tie i.e. when two or more candidates obtain equal Aggregate Marks at SSC (Matriculation) or equivalent qualifying examination as mentioned in Point No. 1, Inter-se-Merit of such candidates shall be decided in the following order:
  - I. Resolution by marks obtained in Mathematics in Qualifying Examination. Candidate obtaining higher marks will be given better rank.
  - II. Resolution by marks obtained in Science in Qualifying Examination. Candidate obtaining higher marks will be given better rank.
  - III. Resolution by marks obtained in English in Qualifying Examination. Candidate obtaining higher marks will be given better rank.
  - IV. Resolution by Date of Birth of candidate. Elder candidate will be given better rank.
  - V. Resolution by name of the candidate (in English as per matriculation mark sheet) in alphabetical order i.e. candidate whose name appears first will be given better rank.
  - VI. Resolution by father's name of the candidate (in English as per matriculation mark sheet) in alphabetical order i.e. candidate whose father's name appears first will be given better rank.
  - VII. Resolution by mother's name of the candidate (in English as per matriculation mark sheet) in alphabetical order i.e. candidate whose mother's name appears first will be given better rank.

- **Modification in marks of Qualifying Examination:**

If the marks in the qualifying examination are modified due to any reason by the respective School Education Board after declaration of Inter-se-Merit/ Rank of qualifying examination by HSTES, the same must be reported to HSTES immediately along with proof. However, the effect of the change will be taken into consideration only for the subsequent round(s) of counseling.

- ▶ **ADMISSION IN SPECIAL QUOTA SEATS IN DIPLOMA ENGG.**

Admissions in following Categories/ Special Quota Seats in Diploma Engg. shall also be made on the basis of merit of Secondary School Examination (Matriculation) or equivalent qualifying examination through Online off-campus Counseling:

- ▶ **Haryana Govt. School Toppers (HGST) Seats:** One seat in each branch in each Polytechnic is reserved for Haryana Govt. School Toppers (having minimum 2nd division and minimum strength of the class should be 5) in the current year (2022) matriculation examination.

A candidate applying for HGST category shall upload the scanned copy of PDF of the following certificates at the time of registration of application form:

- i. Attested copy of HGST category certificate as given in **Annexure-XIII** (issued by Principal/ Headmaster of the Govt. School of Haryana of which the candidate is Topper)

- ▶ **Kashmiri Migrants (KM) Quota:** Seats upto maximum 5 percent of sanctioned intake in each branch are reserved for wards of Kashmiri Migrants in all AICTE approved institutions. These seats shall be supernumerary in nature.

A candidate applying for KM category shall upload the scanned copy of PDF of the following certificates at the time of registration of application form:

- i. Attested copy of Migration Certificate duly signed by competent authority or Relief Commissioner

- ▶ **Tuition Fees Waiver (TFW) Scheme:** Under Tuition Fees Waiver (TFW) Scheme of AICTE, seats up to maximum 5 percent of sanctioned intake per course shall be available in all institutions approved by AICTE. These supernumerary seats shall be available only to such Course(s) in an Institution, where a minimum of 50% of "Approved Intake" are filled up in last Academic year.

A candidate applying for TFW category shall upload the scanned copy of following certificates in PDF format at the time of registration of application form:

- i. Original Income Certificate of the parents from all sources from the organization where parents are working or Affidavit of Income on stamp paper from Notary (Annual income of Parents/ Guardians should be less than Rs. 8.00 lakh from all sources).
- ii. Haryana Resident Certificate (in case candidate has not passed/appeared in the qualifying examination from Haryana).

- ▶ **Mewat Area Residents (MAR) Quota:** 50% of total intake of Govt. Polytechnic, Uttawar is horizontally reserved for the residents of Mewat Area. However, seats reserved for the domicile/ residents of village Panchayat(s) at Govt. Polytechnic, Uttawar shall be provided out of MAR Quota.

A candidate applying for MAR category shall upload the scanned copy of following certificates in PDF format at the time of registration of application form:

- i. Mewat Area Resident Certificate.

- ▶ **Shivalik Development Board (SDB) Quota:** 50% of the total intake at Govt. Polytechnic, Morni, Panchkula are reserved for students who are bonafied residents of areas falling under the ambit of Shivalik Development Board (SDB) in Haryana. However, seats reserved for the domicile/ residents of village Panchayat(s) at Govt. Polytechnic, Morni, Panchkula shall be provided out of SDB Quota.

A candidate applying for SDB category shall upload the scanned copy of following certificates in PDF format at the time of registration of application form:

- i. Bonafied Residents of Areas falling under Shivalik Development Board (SDB) Certificate.

- **Economically Weaker Sections (EWSs):** Under Economically Weaker Sections (EWSs) reservation of State Government, seats up to maximum 10 percent of the sanctioned intake per course shall be available in all educational institutions other than the minority educational institutions approved by AICTE. These seats shall be supernumerary in nature. (**\*Subject to change as per guidelines/ directions of AICTE and State Govt.**)

A candidate applying for EWSs category shall upload the scanned copy of following certificates in PDF format at the time of registration of application form:

- i. Income and Asset Certificate (issued by Tehsildar of the area where the applicant normally resides) (**Given at Annexure-XX**).
- ii. Haryana Resident Certificate (in case candidate has not passed/ appeared in the qualifying examination from Haryana)

The candidates are advised to fill all the particulars like name, father name, date of birth, category, resident of Haryana, income, economically weaker category etc. in the online application form correctly. If the particulars of any candidate is found wrong at the time of reporting of admission then his/ her admission may be cancelled and the candidate himself/ herself will be responsible for the canceling of the said admission. If any candidate want to correct his/ her particulars after submission of online application form he/ she may contact HSTES on email id [onlineadmissionhelp@gmail.com](mailto:onlineadmissionhelp@gmail.com) and at the toll free no. 1800-137-3735 before the last date of closing of application form.

**Important Note:**

Candidate, if any, simultaneously applying for admission as per his/ her category and also for HGST/ KM/ MAR/ SDB/ TFW/ EWS quota seats in Diploma Engg. is required to fill the choices simultaneously after selecting the Roll No. first and then filling the choices by participating in Online Off-campus Counseling separately at [www.techadmissionshry.gov.in](http://www.techadmissionshry.gov.in) against the respective Roll No.

- **Reservation of Seats for the domicile/ residents of village Panchayat(s):** As per notification of the State Government 02 Seats per branch (within sanctioned intake) are reserved for the domicile/ residents of the village Panchayat(s) who have gifted land free of cost/ leased out by State Government on nominal lease for set up of following Government Polytechnics in the State:
- i. Ch. Matu Ram Arya Govt. Polytechnic, Sanghi, Rohtak for residents of Sanghi Village
  - ii. Govt. Polytechnic, Lisana, Rewari for residents of Lisana Village
  - iii. Govt. Polytechnic, Manesar, Gurgaon for residents of Manesar Village
  - iv. Govt. Polytechnic, Uttawar, Palwal for residents of Uttawar Village
  - v. Govt. Polytechnic, Shergarh, Kaithal for residents of Shergarh Village.
  - vi. Govt. Polytechnic, Dhangar, Distt. Fatehabad for the respective Village Gram Panchayat who have provided the land.
  - vii. Maharishi Kashyap Govt. Polytechnic, Jattal, Distt. Panipat for the respective Village Gram Panchayat who have provided the land.
  - viii. Govt. Polytechnic Indri, Distt. Nuh
  - ix. Govt. Polytechnic Malab, Distt. Nuh
  - x. Govt. Polytechnic Mandkola, Distt. Palwal
  - xi. Govt. Polytechnic Chhappar, Distt. Charkhi Dadri
  - xii. Govt. Polytechnic Nanakpur, Distt. Panchkula
  - xiii. Govt. Polytechnic Umri, Distt. Kurukshetra
  - xiv. Deen Bandhu Sir Chhotu Ram Govt. Polytechnic, Sampla, District Rohtak
  - xv. Govt. Polytechnic, Rajpur, Sadhaura
  - xvi. Govt. Polytechnic, Jamalpur Sheikhan
  - xvii. Govt. Polytechnic, Dhamlawas, Distt. Rewari
  - xviii. Govt. Polytechnic, Morni, District Panchkula in block Morni. In case no candidates are available from Village Behlon, then these seats will be offered to residents of villages under the Bhoj Ddarti Panchyat in which village Behlon falls.
  - xix. Raja Jait Singh Govt. Polytechnic, Tigaon Road Neemka, Faridabad

**The reservation policy will be as follows:**

S. No.	No. of branches in the Polytechnic	Total no. of seats reserved for residents of village @ 2 seats per branch	Category wise Seat Matrix
1	3	6	<b>(Seat Matrix is to be prepared as per Haryana Govt. notified Reservation Policy)</b>
2	4	8	
3	5	10	
4	6	12	
5	7	14	
6	8	16	

**The seats will be filled as follows:**

- Common merit on the basis of Inter-se-Merit/ Rank of qualifying examination will be prepared from amongst the residents of villages(s).
- First, general category seats will be filled based on the merit so prepared, irrespective of category depending upon the choice of the candidate and availability of the seats in a particular branch.
- When general category seats are exhausted, candidates from reserved category will be allotted seats in their respective categories on the basis of merit depending upon the choice of the candidate and availability of the seats in particular branch.
- 25% horizontal reservation shall be provided for girl students in categories where seats in the respective category are 3 or more.
- If any seat of reserved category remains vacant, the same will be filled through general category.

The above seat matrix will be for 1<sup>st</sup> year only. However, a year-wise roster would be maintained by each polytechnic/ institute so that the candidates from all categories namely General, SC, SC Deprived, BC 'A' and BC 'B' etc will have fair chance of getting branch of their choice as per State Reservation Policy, 25% horizontal reservation will be provided for girl students in different categories on yearly roster basis.

**The respective Polytechnic shall make the admissions for seats reserved for the domicile/ residents of village Panchayat(s) on the basis of merit of Secondary School Examination (Matriculation) or equivalent qualifying examination through open advertisement.**

- **Wakf Board Seats at Seth Jai Parkash Polytechnic, Damla:** 10 seats at S.J.P. Damla are horizontally reserved for nominees of Haryana Wakf Board (Chemical Engg. - 03 seats, Electronic & Comm. Engg- 04 seats, Computer Engg.- 03 seats) and one seat in Electronics & Communication Engg. is also reserved for resident of Damla village.
- 03 seats are reserved for three year **Diploma (Engg)** course in **Printing Technology** at **Northern Regional Institute of Printing and Technology, Taliarganj, Allahabad-U.P.** These seats along with any other seats if allotted by MHRD for Polytechnics in other state(s), are to be filled on the basis of merit of Secondary School Examination (Matriculation) or equivalent qualifying examination by HSTES through open advertisement.

► **BRANCHES FOR DIPLOMA COURSES:**

<b>S. No.</b>	<b>ENGINEERING STREAMS OF DIPLOMA COURSE</b>	<b>S. No.</b>	<b>NON-ENGINEERING STREAMS OF DIPLOMA COURSE</b>
1	Advance Diploma in Tool & Die making	1	Diploma in Business Management
2	Animation & Multi Media Technology	2	Diploma in Hotel Management
3	Agriculture Engineering	3	Finance Account & Auditing
4	Aircraft Maintenance Engineering	4	Library & Information Science
5	Architectural Assistantship	5	Office Management & Computer Application
6	Automobile Engineering	6	Hotel Management & Catering Technology
7	Automation and Robotics		
8	Ceramic Engineering		
9	Chemical Engineering		
10	Chemical Engineering (Pulp & Paper)		
11	Civil Engineering		
12	Computer Engineering		
13	Diploma in Mechatronics		
14	Electrical Engineering		
15	Electrical & Electronics Engineering		
16	Electronics & Communication Engineering		
17	Fashion Design		
18	Fashion Designing & Garment Technology		
19	Fashion Technology		
20	Food Technology		
21	Information Technology		
22	Instrumentation & Control Engineering		
23	Mechanical Engineering		
24	Mechanical Engineering (Tool & Die)		
25	Mechanical Engineering (CAD/ CAM)		
26	Mechanical Engineering (Production)		
27	Mechanical Engineering (Automobile)		
28	Medical Electronics		
29	Medical Laboratory Technology		
30	Plastic Technology		
31	Production Engineering		
32	Textile Design		
33	Textile Processing		
34	Textile Technology		

**Note:**

The list of Govt./ Govt. Aided/ Self Financing Polytechnics alongwith Branches and Sanctioned Intake received from Deaprtment of Technical Education and Haryana State Board of Technical Education, Panchkula for the session 2022-23 is available at **Appendix-IV**.

## B. ADMISSION IN DIPLOMA ENGG. – LATERAL ENTRY

### [Two Years Duration - Semester Based Course]

#### ► Eligibility

Passed 10+2 examination with Physics/ Mathematics / Chemistry/ Computer Science/ Electronics/ Information Technology/ Biology/ Informatics Practices/ Biotechnology/ Technical Vocational subject/ Agriculture/ Engineering Graphics/ Business Studies/ Entrepreneurship (as per Table given below).

(**Note:** The Affiliating Body will offer suitable bridge courses such as Mathematics, Physics, Engineering drawing, etc., for the students coming from diverse backgrounds to achieve desired learning outcomes of the programme)

**OR**

10 + (2 years ITI) shall be eligible for admission to Second Year Diploma Course(s) in ANY branch of Engineering and Technology as per compatibility.

**OR**

NSQF level 4 in any course will be eligible for consideration in various Diploma Engineering courses as per compatibility.

S. No.	Major Disciplines	Mandatory courses at 10+2 Level	Other relevant course (s) for this discipline
1.	Aeronautical Engg.	Phy, Chem, Maths	NA
2.	Agriculture Engineering**	Phy, Chem OR Agriculture stream	Maths/Biology/Biotechnology/Agriculture/Agriculture stream
3.	Architecture	As per Norms of Council of Architecture (CoA)	
4.	Planning	Maths	For remaining two courses select any courses out of 14*
5.	Biotechnology**	Phy, Chem	Select any one form Bio/Biotechnology/Maths
6.	Ceraemic Engineering	Phy,Chem, Maths	NA
7.	Civil Engineering	Phy,Chem,Maths	NA
8.	Computer Science and Engineering	Phy,Maths	For remaining single course select any courses out of 14*
9.	Chemical Engineering	Phy, Chem, Maths	NA
10.	Dairy Engineering	Phy, Chem, Maths	NA
11.	Electrical Engineering	Phy, Maths	For remaining single course select any courses out of 14*
12.	Energy Engineering	Phy, Chem, Maths	NA
13.	Electronics Engineering	Phy, Maths	For remaining single course select any courses out of 14*
14.	Mechanical Engineering	Phy, Chem, Maths	NA
15.	Fire and Safety Engineering	Phy, Chem, Maths	NA
16.	Food Engineering	Chem	For remaining two course select any courses out of 14*
17.	Leather Technology	Chem	For remaining two course select any courses out of 14*
18.	Marine Engineering	Phy, Chem, Maths	NA
19.	Metallurgy Engineering	Phy, Chem, Maths	NA
20.	Military Engineering	Phy, Chem, Maths	NA
21.	Mining Engineering	Phy, Chem, Maths	NA
22.	Nano Technology	Phy, Chem, Maths	NA
23.	Nuclear Science and Technology	Phy, Chem, Maths	NA
24.	Packaging Technology	Nil	Select any courses out of 14*
25.	Pharmaceutical Engineering**	Phy, Chem	Select any one form Bio/Biotechnology/Maths
26.	Printing Engineering**	Phy, Chem	For remaining single course select any courses out of 14*
27.	Textile Engineering	Phy, Chem, Maths	NA
28.	Fashion Technology	Nil	Select any courses out of 14*
29.	Textile Chemistry	Chem	For remaining two courses select any courses out of 14*

\*\* First one or two Semesters may be so designed that students with Biology/Biotechnology background have adequate courses on Maths and Vice Versa and then the class is at level studying field for the rest of the semesters.

#Physics/ Mathematics / Chemistry/ Computer Science/Electronics/Information Technology/Biology/ Informatics Practices/ Biotechnology/ Technical Vocational subject/ Agriculture/ Engineering Graphics/ Business Studies/ Entrepreneurship

### **Basis of Admissions**

Admission of the candidates to the Diploma lateral entry course through online off-campus counseling will be made on the basis of inter-se-merit of %age of qualifying examination.

**Note:** In case, where the aggregate marks or the CGPA is not mentioned in the concerned Board DMC of 12th Examination, then total marks of all the subjects should be considered for calculating percentage of aggregate marks of Qualifying Examination.

#### **► Compatibility of Polytechnic Courses with ITI Courses/ NSQF level-IV**

<b>S.No.</b>	<b>Diploma Courses</b>	<b>Branch Name of ITI/Polytechnic/ NSQF level-IV</b>
1.	Any Diploma Engg. Course	i. Two Year duration ITI in any Engg. Trades ii. Any three year Polytechnic Diploma iii. NSQF level-IV in any Engg. Trade
2.	Any Non Engg. Diploma Course	i. Two Year duration ITI in any Non-Engg. Trades. ii. NSQF level-IV in any Non-Engg. Trade

- The candidates who have passed 10+2 (Arts/ Commerce) will be eligible for consideration in Non-Engineering branches only of Diploma Courses.

#### **► General Conditions**

The candidates taking admission in lateral entry in Diploma Courses i.e. in 2nd year will have to undergo additional course(s) as per study scheme prescribed by HSBTE.

#### **Tie-Breaking Criteria for preparation of Merit on the basis of %age of qualifying examination:**

In case of a tie i.e. when two or more candidates obtain equal percentage of Marks at 12<sup>th</sup> (PCM/ PCB/ Vocational/ NSQF level 4) or qualifying examination, Inter-se-Merit/ Rank of such candidates shall be decided in the following order:

- I. Resolution by Date of Birth of candidate. Elder candidate will be given better rank.
- II. Resolution by name of the candidate (in English as mentioned in qualifying examination mark sheet) in alphabetical order i.e. candidate whose name appears first will be given better rank.
- III. Resolution by father's name of the candidate (in English as mentioned in qualifying examination mark sheet) in alphabetical order i.e. candidate whose father's name appears first will be given better rank.
- IV. Resolution by mother's name of the candidate (in English as mentioned in qualifying examination mark sheet) in alphabetical order i.e. candidate whose mother's name appears first will be given better rank.

#### **► ADMISSION IN SPECIAL QUOTA SEATS IN DIPLOMA ENGG. LATERAL ENTRY.**

1. **Tuition Fees Waiver (TFW) Scheme:** Under Tuition Fees Waiver (TFW) Scheme of AICTE, seats up to maximum 5 percent of sanctioned intake per course shall be available in all institutions approved by AICTE. These supernumerary seats shall be available only to such Course(s) in an Institution, where a minimum of 50% of "Approved Intake" are filled up in last Academic year.

A candidate applying for TFW category shall upload the scanned copy of following certificates in PDF format at the time of registration of application form:

- i. Income Certificate of the parents from all sources from the organization where parents are working or Affidavit of Income on stamp paper from Notary (Annual income of Parents/ Guardians should be less than Rs. 8.00 lakh from all sources).
- ii. Haryana Resident Certificate (in case candidate has not passed/appeared in the qualifying examination from Haryana).

- **Economically Weaker Sections (EWSs):** Under Economically Weaker Sections (EWSs) reservation of State Government, seats up to maximum 10 percent of the sanctioned intake per course shall be available in all educational institutions other than the minority educational institutions approved by AICTE. These seats shall be supernumerary in nature. **(\*Subject to change as per guidelines/ directions of AICTE and State Govt.)**

A candidate applying for EWSs category shall upload the scanned copy of following certificates in PDF format at the time of Online Choice filling for the Counseling:

- i. Income and Asset Certificate (issued by Tehsildar of the area where the applicant normally resides) **(Given at Annexure-XX)**.
- ii. Haryana Resident Certificate (in case candidate has not passed/ appeared in the qualifying examination from Haryana)

#### **Note:**

Candidate, if any, simultaneously applying for admission as per his/ her category and also for TFW/EWS quota seats in Diploma Engg. Lateral Entry is required to fill the choices simultaneously after selecting the Roll No first and then filling the choices and participate in Online Off-campus counseling separately at [www.techadmissionshry.gov.in](http://www.techadmissionshry.gov.in) against the respective Roll No.

## C. ADMISSION IN DIPLOMA PHARMACY

### [Two Years Duration - Annual Course]

- ▶ **Entry qualification:** 10+2 passed from Board of School Education, Haryana, or examination from a recognized board/ university (Subject to change by State Govt. decision).
- ▶ **Eligibility (Subject to change by State Govt./ Pharmacy Council decision if any)**  
Passed from a recognized Board/University in any of the following examination with pass in Physics, Chemistry and Biology/ Mathematics:
  - ◆ Intermediate examination in science.
  - ◆ First year of the three years degree courses in science.
  - ◆ Regular 10+2 examination only in science academic stream.
  - ◆ 12 years Higher Secondary Education Board Exam (Science academic stream with Physics, Chemistry, Biology) of Higher Secondary Education Board, Nepal.
  - ◆ Pre-degree exam., or
  - ◆ Any other qualification approved by Pharmacy Council of India as equivalent to any of the above examination.

#### **NOTE:**

1. As per letter no. 14-2/2015- PCI(A)/23891-25895 dated 07-09-2015 of Pharmacy Council of India, it has been decided that "A student who has passed from Open School education system of the Central Govt./ State Govt. institutions are eligible for admission to Pharmacy courses as per the concerned Education Regulations." It was further decided that the students of such Open Schools who have already passed or are undergoing pharmacy course(s) shall be treated as eligible for registration as a pharmacists under the Pharmacy Act, 1948 subject to fulfillment of the other prescribed conditions of registration under the Pharmacy Act, 1948.
  2. As per letter no. 14-2/2006- PCI-5763-6337 dated 13-06-2007 of Pharmacy Council of India candidates having pre-university examinations (new scheme) of Andhra University with Physics, Chemistry, Maths or Physics, Chemistry, Biology are not eligible.
- ▶ **Basis of Admission**  
Admission to Diploma Pharmacy course shall be made on the basis of inter-se-merit/ rank prepared on the basis of %age of qualifying examination through On-line Off-Campus counseling at [www.techadmissionshry.gov.in](http://www.techadmissionshry.gov.in).
- **Inter-se-Merit/ Rank of Qualifying Examination:**  
Order of merit shall be decided on the basis of percentage of aggregate marks obtained in qualifying examination in Chemistry, Physics, Biology/Mathematics and English.  
**Note:**
    - I. While calculating the aggregate marks of qualifying examination during the online verification, the marks of Physics, Chemistry, Biology/Maths and English should only be considered for the aggregate marks and accordingly, maximum marks will be calculated for Chemistry, Physics, Biology/Mathematics and English, as the Inter-se-Merit will be prepared on the basis of percentage of aggregate marks obtained in qualifying examination in Chemistry, Physics, Biology/Mathematics and English.
    - II. For the candidates who have combined subjects i.e. Mathematics as well as Biology then higher subject marks shall be verified by the verifying team.
    - III. In case, subject wise marks are not mentioned by the concerned Board then GPA and CGPA awarded by the Board will be considered for calculating the subject wise marks and aggregate marks (Chemistry, Physics, Biology/Mathematics and English), according to the Conversion Factor mentioned in Detailed Marks Certificate. The candidate shall upload the proof of subject wise and Aggregate Marks issued by the concerned Board along with Online Filled Application Form.
    - IV. In case, Mark Sheet issued by any School Education Board is in a Language other than English and Hindi, candidate shall submit copy of transcript of Mark Sheet issued by the concerned Board in English or Hindi.



- **Tie-Breaking Criteria**

1. In case of tie, the tie breaking criteria will be in the order of marks obtained in Chemistry, Physics, Biology/Mathematics and English.
2. If tie, still persists senior in age will be placed at higher merit.
3. If tie, still persists the same shall be resolved in the following order:
  - i. Resolution by name of the candidate (in English as per matriculation mark sheet) in alphabetical order i.e. candidate whose name appears first will be given better rank.
  - ii. Resolution by father's name of the candidate (in English as per matriculation mark sheet) in alphabetical order i.e. candidate whose father's name appears first will be given better rank.
  - iii. Resolution by mother's name of the candidate (in English as per matriculation mark sheet) in alphabetical order i.e. candidate whose mother's name appears first will be given better rank.

- **Modification in marks of Qualifying Examination:**

If the marks in the qualifying examination are modified due to any reason by the respective School Education Board after declaration of Inter-se-Merit/ Rank of qualifying examination by HSTES, the same must be reported to HSTES immediately along with proof. However, the effect of the change will be taken into consideration only for the subsequent round(s) of counseling.

► **ADMISSION IN SPECIAL QUOTA SEATS IN DIPLOMA PHARMACY:**

- 1. Mewat Area Residents (MAR) Quota:** 50% of total intake of Govt. Polytechnic, Uttawar in Diploma Pharmacy is horizontally reserved for the residents of Mewat Area and these seats shall also be filled on the basis of inter-se-merit/ rank prepared on the basis of %age of qualifying examination through On-line Off-Campus counseling. However, seats reserved for the domicile/ residents of village Panchayat(s) at Govt. Polytechnic, Uttawar shall be provided out of MAR Quota.

A candidate applying for MAR category shall upload the scanned copy of PDF of the following certificates at the time of Online Choice filling for the Counseling:

- i. Mewat Area Resident Certificate

- 2. Reservation of Seats for the domicile/ residents of village Panchayat(s):** 02 seats are reserved at Govt. Polytechnic, Uttawar, Palwal for the domicile/ residents of the Uttawar Village and these seats shall be filled on the basis of inter-se-merit/ rank prepared on the basis of %age of qualifying examination.

**The Govt. Polytechnic, Uttawar, Palwal shall make the admissions for seats reserved for the domicile/ residents of village Panchayat(s).**

- 3. Economically Weaker Sections (EWSs):** Under Economically Weaker Sections (EWSs) reservation of State Government, seats up to maximum 10 percent of the sanctioned intake per course shall be available in all educational institutions other than the minority educational institutions approved by AICTE. These seats shall be supernumerary in nature. **(\*Subject to change as per guidelines/ directions of AICTE and State Govt.)**

A candidate applying for EWSs category shall upload the scanned copy of PDF of the following certificates at the time of Online Choice filling for the Counseling:

- i. Income and Asset Certificate (issued by Tehsildar of the area where the applicant normally resides) **(Given at Annexure-XX)..**
- ii. Haryana Resident Certificate (in case candidate has not passed/ appeared in the qualifying examination from Haryana)

- 4. Tuition Fees Waiver (TFW) Scheme:** Under Tuition Fees Waiver (TFW) Scheme of AICTE, seats up to maximum 5 percent of sanctioned intake per course shall be available in all institutions approved by AICTE. These supernumerary seats shall be available only to such Course(s) in an Institution, where a minimum of 50% of "Approved Intake" are filled up in last Academic year.

**A candidate applying for TFW category shall submit the following certificates during the institute wise open online counseling:**

- i. Income Certificate of the parents from all sources from the organization where parents are working or Affidavit of Income on stamp paper from Notary (Annual income of Parents/ Guardians should be less than Rs. 8.00 lakh from all sources)
- ii. Haryana Resident Certificate (in case candidate has not passed/appeared in the qualifying examination from Haryana).

**Note:**

Candidate, if any, simultaneously applying for admission as per his/ her category and also for TFW/EWS quota seats in Diploma Engg. Lateral Entry is required to fill the choices simultaneously after selecting the Roll No first and then filling the choices and participate in Online Off-campus counseling separately at **www.techadmissionshry.gov.in** against the respective Roll No.

**D. Physical Standards for Diploma Engg./ Diploma Engg. Lateral Entry/  
Diploma Pharmacy Courses**

All the candidates seeking admission in the various Polytechnics/Institutions affiliated to State Board of Technical Education Haryana will have to submit a medical certificate given at **Annexure–XIV** of this Prospectus duly signed by any Govt./ Registered Medical Practitioner having MBBS Degree at the time of joining the Institute. The standards of Physical Fitness are laid down in **Annexure-XIVA**.